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| **Level**  | **Description**  | **Ethics** | **Structure**  | **Presentation**  | **Review process** |
| **Academic Research** | Detailed, in depth investigation to the standard required for publication in peer reviewed journal | Assessed and passed by RCG ethics committee, college, university or approved third party body. Any links to members of the RCG should be disclosed upon submission. | Report including:* Abstract
* Literature review to include practitioner work where possible.
* Method, procedure and ethics
* Results
* Discussion and conclusion
* Reference or bibliography
 | 8,000 inc. bibliographyFont Sans serif Size 12Double spaced. Referenced using APA | Open Peer review x 2 using ‘peer review guidance’ |
| **Action Research**  | Report, poster, blog, pod cast, etc,  | 2 x 15 mins mentoring meeting with a member of the RCG publication committee (one before project starts, one at the end of the project).Referred to a second member of the RCG ethics committee made. | Report, poster, blog, podcast etc:* Research question
* Reference to published information about the area, not necessarily a journal article (may include a review of practice)
* Method & procedure
* Results section
* Discussion
* Next steps
 | 2,000-3,000 words or 15 minutes Font Sans serif Size 12Double spacedMay be referenced using APA | Reviewed by mentor with supportive feedback offered |
| **Think piece** | Report, poster, blog, pod cast, etc | Reviewed by member of RCG publication committee prior to adding to the RCG website | Report, poster, blog, podcast, etc:* Reference toe to published information about the area, not necessarily a journal article, ay include a review of practice

Considerations of the implication or implementation for post 16 education and training | 600 words max or 10 minutesFont Sans serif Size 12Double spaced Unlikely to be referenced using APA | Blind peer review x 2 with supportive feedback offered |
| **Reflection piece**  | Report, poster, blog, pod cast, etc,  | Reviewed by member of RCG publication committee prior to adding to the RCG website | Report, poster, blog, podcast, etc:Reflections on application of an area to post 16 education and training | 300-400 words or 5 minutes Font Sans serif Size 12Double spaced Unlikely to be referenced using APA | Reviewed with supportive feedback offered |