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| **Level** | **Description** | **Ethics** | **Structure** | **Presentation** | **Review process** |
| **Academic Research** | Detailed, in depth investigation to the standard required for publication in peer reviewed journal | Assessed and passed by RCG ethics committee, college, university or approved third party body. Any links to members of the RCG should be disclosed upon submission. | Report including:   * Abstract * Literature review to include practitioner work where possible. * Method, procedure and ethics * Results * Discussion and conclusion * Reference or bibliography | 8,000 inc. bibliography  Font Sans serif  Size 12  Double spaced.  Referenced using APA | Open Peer review x 2 using ‘peer review guidance’ |
| **Action Research** | Report, poster, blog, pod cast, etc, | 2 x 15 mins mentoring meeting with a member of the RCG publication committee (one before project starts, one at the end of the project).  Referred to a second member of the RCG ethics committee made. | Report, poster, blog, podcast etc:   * Research question * Reference to published information about the area, not necessarily a journal article (may include a review of practice) * Method & procedure * Results section * Discussion * Next steps | 2,000-3,000 words or 15 minutes  Font Sans serif  Size 12  Double spaced  May be referenced using APA | Reviewed by mentor with supportive feedback offered |
| **Think piece** | Report, poster, blog, pod cast, etc | Reviewed by member of RCG publication committee prior to adding to the RCG website | Report, poster, blog, podcast, etc:   * Reference toe to published information about the area, not necessarily a journal article, ay include a review of practice   Considerations of the implication or implementation for post 16 education and training | 600 words max or 10 minutes  Font Sans serif  Size 12  Double spaced  Unlikely to be referenced using APA | Blind peer review x 2 with supportive feedback offered |
| **Reflection piece** | Report, poster, blog, pod cast, etc, | Reviewed by member of RCG publication committee prior to adding to the RCG website | Report, poster, blog, podcast, etc:  Reflections on application of an area to post 16 education and training | 300-400 words or 5 minutes  Font Sans serif  Size 12  Double spaced  Unlikely to be referenced using APA | Reviewed with supportive feedback offered |